

Kinnick High School Activities Policy

(Revised August 2023)

PROGRAM: It is a privilege and an honor to represent one's school. Members of Kinnick High School (KHS) activities will be expected to assume greater responsibilities than non-participants, to act as ladies and gentlemen at all times, and to set good examples for all students. A well-balanced activities program is an integral part of any high school.

APPLICABILITY: This policy applies to the following -

- All Sports Teams
- All Competitions and/or Performances
 - o Far East
 - o KPASS
 - o Invitationals
- Student Government and Class Councils
- NJROTC
- Band and Color Guard
- School Sponsored Groups and Events

DEFINITIONS:

PAIAP - Pacific Area Interscholastic Athletics Manual

KPASS - Kanta Plains Association of Secondary Schools

DoDEA- Department of Defense Education Activity

FAR EAST - Regional events organized by the Pacific Area Office

<https://www.dodea.edu/pacific/activities/index.cfm>

ELIGIBILITY: For eligibility in the activity programs at KHS, the following conditions apply.

The student must:

1. Have signed a Kinnick High School Activities Policy Acknowledgement Form and a signed Kinnick High School Student Athletic/Activities Internet Policy on file with the coach and Athletic/Activities Director.
2. For sports, marching band and NJROTC, a current physical examination form **MUST** be on file with the school nurse. No student will be permitted to try-out, practice, or compete without a sports physical. Sports physicals are valid for one calendar year.
3. For sports, the student must have been enrolled for eight (8) consecutive semesters or less, starting with 9th grade. No 7th or 8th grader will be allowed to participate in Nile C. Kinnick High School sports.
4. Academic Eligibility for all student activities:
 - Maintain academic eligibility and proper behavior: academic eligibility and behavior will be monitored weekly. Students must maintain a minimum of 2.0 GPA with no more than one "F" to be academically eligible.

- Students' behavior will be monitored informally, but action may be taken for office referrals, detentions and suspensions. Student behavior will be discussed in the Code of Conduct portion of this document.
- The school will complete the academic eligibility check by 0800 hours every Wednesday of the week that activities programs are being held. A student declared ineligible on the Wednesday grade check will be ineligible for Wednesday 0800 hours through the following Wednesday 0800 hours.
- A student declared ineligible will be allowed to practice but will not be authorized to participate, be in school uniforms at the schedule even, or travel with the group to any away event until eligibility is regained.
- A student participant identified as ineligible for three consecutive weeks following receipt of intervention assistance may be dropped from the activity (sports, NJROTC, music concerts, etc.). At this point in time, it is requested that the coach/sponsor and Activities or Athletics Director meet with an administrator to discuss the student.

GENERAL PROCEDURES FOR ACTIVITIES:

1. Seniors will not participate in junior varsity competition unless the principal or designee has granted a waiver. (KPASS)
2. Individual dual participation is disallowed in all league sports/activities, and a student may not forgo an extra-curricular sport commitment in lieu of a non-in-appointment instead of attending a game.
3. The Student/athlete may, however, participate in non-school sports. Should students be involved in non-school sports, the coaches will work as closely as possible with those coaches to ensure that the Kinnick High School athletic program is not compromised. For instance, participation in KHS Wrestling and MWR Seahawks swimming is allowed as long as the wrestlers still attend wrestling practices.
4. The student/athlete must be in regular attendance at all practices. Exceptions to this rule are only those made through prior arrangements with the coach of that sport or activity. Every player is expected to attend every practice session on days he/she is in attendance at school. Students who do not attend school the day of the scheduled activity for any reason, including health, will not be allowed to participate in any extra-curricular school activities on that date, including practice sessions, unless PRIOR NOTIFICATION was made through the school office, i.e. a medical appointment. A note from the physician must be provided to the office after the absence.
5. League practice and checking out of equipment will not take place prior to the beginning date designated by KPASS or DoDEA for each season.
6. Player/Coach ejections from games will result in immediate suspension from the next game, whether league (KPASS) or DoDEA. Two ejections during the season will equal termination from the team for the remainder of the season. An appeal to this decision can be made through the Activities Council discussed later in this document.

7. Each parent or sponsor shall read these policies and certify that he/she understands the activity eligibility rules and policies of Kinnick High School. The coach/sponsor will be responsible for this signed document.
8. The coach will determine the amount and type of individual participation necessary to letter. This information is outlined in the coach's policies. Information on receiving a JV or Varsity letter will be discussed in the lettering portion of this document.
9. For sports, any participant quitting a sport without the approval of the coach is not eligible to participate in the athletic program for the remainder of the sport season.
10. For all other activities, any participant quitting an activity without approval of the sponsor is not eligible to participate in any other activity for the duration of the activity at the discretion of both sponsors involved.

LETTERS AND AWARDS:

- All letters and awards will be made in compliance with applicable regulations found in the PIAP, KPASS guidelines and Coaches guidelines and expectations.
- Coaches will outline their expectations for awarding Varsity and Junior Varsity Letters in their coach policies.
- Any student dropped from an activity for disciplinary reason or who quits an activity will not be eligible to letter in that sport/activity.
- In regard to injuries and/or late arrivals, letters will be awarded at the sponsors' discretion.
- Only students in grade 9-12 are eligible for a varsity letter.

INJURIES: All injuries, minor or major, will be reported to the coach immediately. The coach will complete the OS Form 4801 and will make a referral to the proper medical authority. Copies are provided to the school nurses, administration, and the Athletic or Activities Director.

INSURANCE: Students who are not I.D. cardholders must show proof of private insurance. Any injuries and subsequent medical care resulting from their child's participation in any aspect of interscholastic activities is the sole responsibility of the parents.

TEAM MANAGERS: Any student at Kinnick High School may volunteer to be a manager of a sports team or activity. The student must meet the following requirements:

- The student must meet the eligibility requirements outlined above.
- Student managers are not authorized to travel on long haul trips, Far East Events and DoDEA Tournaments.
- Student managers are eligible to travel locally at the discretion of the coach and available transportation.
- If a student has quit their activity or was removed for disciplinary action they will not be considered for a manager position of another team/activity in that season.

- A student who has been removed from a team because of disciplinary action is not eligible to be a manager without permission from Administration for future seasons. If an infraction occurs in the spring season, the student may be denied to participate in the fall season.
- Refer to the coach's policy to determine if the manager is eligible to receive a Varsity or Junior Varsity letter.

PROPER DRESS: It is mandatory that all members of the group be groomed and dressed in an appropriate manner, especially when travelling. Some type of uniformity will be maintained when traveling. The below rules will be followed:

- When flying, coach or sponsor will determine the appropriate code of dress and make it known well ahead of time.
- When traveling to Kanta Plain activities, all student participants will dress according to the coach's/sponsor's discretion.
- When traveling by train to out-lying schools, students may dress comfortably due to the length of travel but must comply with the KHS Dress Code Policy.
- When traveling by bus to out-lying schools, all student participants may dress comfortably for the long ride as long as the students follow the KHS Dress Code Policy.
- On game/activity days, student participants may dress up or may wear team jerseys, team warm-ups, or school colors. This will be at the coach's sponsor/s discretion.
- For any and all tournament or team/activity pictures, all student participants will dress the same and wear their uniforms or warm-ups/team colors/dress clothes. They will be photographed in an official pose-lined up, etc. This is at the coach's/activity director's discretion; however, the participants will be organized in an orderly and professional pose.

CODES OF CONDUCT: Because of the honor and responsibility bestowed on the participants, the following detailed descriptions of expectations are in order during school activities:

- All students who participate in activities are required to maintain, at all times during supervision by KHS sponsor(s) / coach(s), a standard of conduct that reflects the standards of KHS and the Fleet Activities Yokosuka.
- A team member is still on a team that competes at Far East even if that member is not a part of the Far East team.
- The season is considered over at the conclusion of the banquet or end of season celebration.
- All participants shall abide by a Code of Ethics that will earn them the honor and respect that participation and competition in school sponsored activities affords.
- Any conduct that results in dishonor to the students, their activity, or the school will not be tolerated.
- Substantiated acts of unacceptable conduct such as, but not limited to theft, sexual misconduct, vandalism, disrespect, drinking, smoking, or violations of the law tarnish the reputation of everyone associated with the activity program will result in disciplinary action by the Administration which could range from detentions and community service to immediate suspension for all sports/activities for one calendar year. For non-sports activities, this will include the window of preparation for the event until its conclusion.
- The appeal process for Administration disciplinary action for extra-curricular activities will be outlined in the Activities Council section of this document.
- Specifically, the following behaviors are not acceptable:
 - Truancy

- o The possession or use of drugs, alcohol, or tobacco products, or being in the presence of these or other prohibited items
 - o Sexual misconduct
 - o Fighting and other physical, violent acts
 - o Unauthorized absence from designated locations
 - o Presence at unauthorized or off-limit establishments
 - o Theft, vandalism, or misuse of equipment or facilities
 - o Travel in non-approved vehicles without sponsor permission
 - o Violation of all base (post camp) regulations to include curfews
 - o Violation of the online policies
 - o Other negative behaviors not specifically mentioned
- During an away event/game failure to uphold expected standards of behavior will result in suspension from the activity and/or early return home of the participant at his/her expense.
 - All participants will adhere to the rules and regulations concerning student behaviors.
 - If a participant receives an out of school suspension not related to the sport or activity, the Activities Council will convene to determine the student's future participation in that activity.
 - Student discipline will carry over into the following season if a violation occurs at the end of a season.
 - All students will conduct themselves in a satisfactory manner at all times.
 - **No** student is dismissed early from the jurisdiction of the sponsor after any even unless the parent has made arrangements with the coach in advance and signs the student out from the coach's responsibility, similar to a school field trip.

ACTIVITIES COUNCIL: The activities Council serves as a means:

- To appeal any breaches of the Activities Cod of Conduct which resulted in a removal from the team by Administration.
- To determine the student's future participation in an activity when disciplinary action not related to the activity has occurred.
- To review breaches of the Activities Code of Conduct and to advise the principal on action to be taken.

The members of the Activities Council include:

- Three (3) sponsors not to include the sponsors in that particular sport/activity
- Assistant Principal (observer)
- Athletic/Activities Director (facilitator/recorder)

The Process of the Activities Council:

1. The student involved in the incident (along with his/her parent) will be notified of the Activities Council meeting. Additionally, both parents and student will be invited to the Council meeting so that the student can present his/her side of the incident. The appearance at the meeting is optional. Additionally, the student may invite any advocate of his/ her choice to the meeting, i.e. coach, friend, etc. in order to speak on behalf of the student.
2. It is the responsibility of the Athletic/Activities Director to present in an unbiased and fair manner, any information regarding the incident to the Activities Council at the meeting. The student, parent and any other advocates will then have a chance to speak, upon completion of their presentation, the student and parent will leave so that the Council can weigh all information and make a recommendation to the principal.

3. The Activities Council will present in writing its recommendation to the principal for a final decision, i.e. to uphold or not to uphold the Council's recommendation.
4. The principal will notify the parent and student of the final decision of the school.

Kinnick High School Student Athletic /Activities Internet Policy

Below are the social networking guidelines which provide the following direction for social networking site usage:

- Everything you post on social media is public information. Any text, photo or message posted online is out of your control the moment it is posted even if you limit access to the site. Information may be accessible even after you remove it. This includes comments, pictures and videos. Once you post a photo or a comment on any social networking site it becomes the property of the site and may be searchable after you remove it.
- What you post can affect your future. Several employers, colleges, and athletic recruiters review social networking sites as part of their overall evaluation of an applicant. Carefully consider how you want people to perceive you before you give them a chance to misinterpret your information.
- Similar to comments made in person, Kinnick High School will not tolerate disrespectful comments and behavior online such as:
 - Derogatory language or remarks that may harm teammates or coaches; other Kinnick student, athletes, or coaches, and student, athletes, coaches or representatives of other schools. Including comments that may be disrespectful to opposing teams.
 - Incriminating photos or statements depicting violence, hazing, sexual harassment, full or partial nudity, inappropriate gestures, vandalism, underage drinking, selling, possessing, or using controlled substances, or any other inappropriate behavior.
 - Creating a serious danger to the safety of another person or making a credible threat of serious physical or emotional injury to another person.
 - Indicating knowledge of an unreported school or team violation- regardless if the violation was unintentional or intentional.

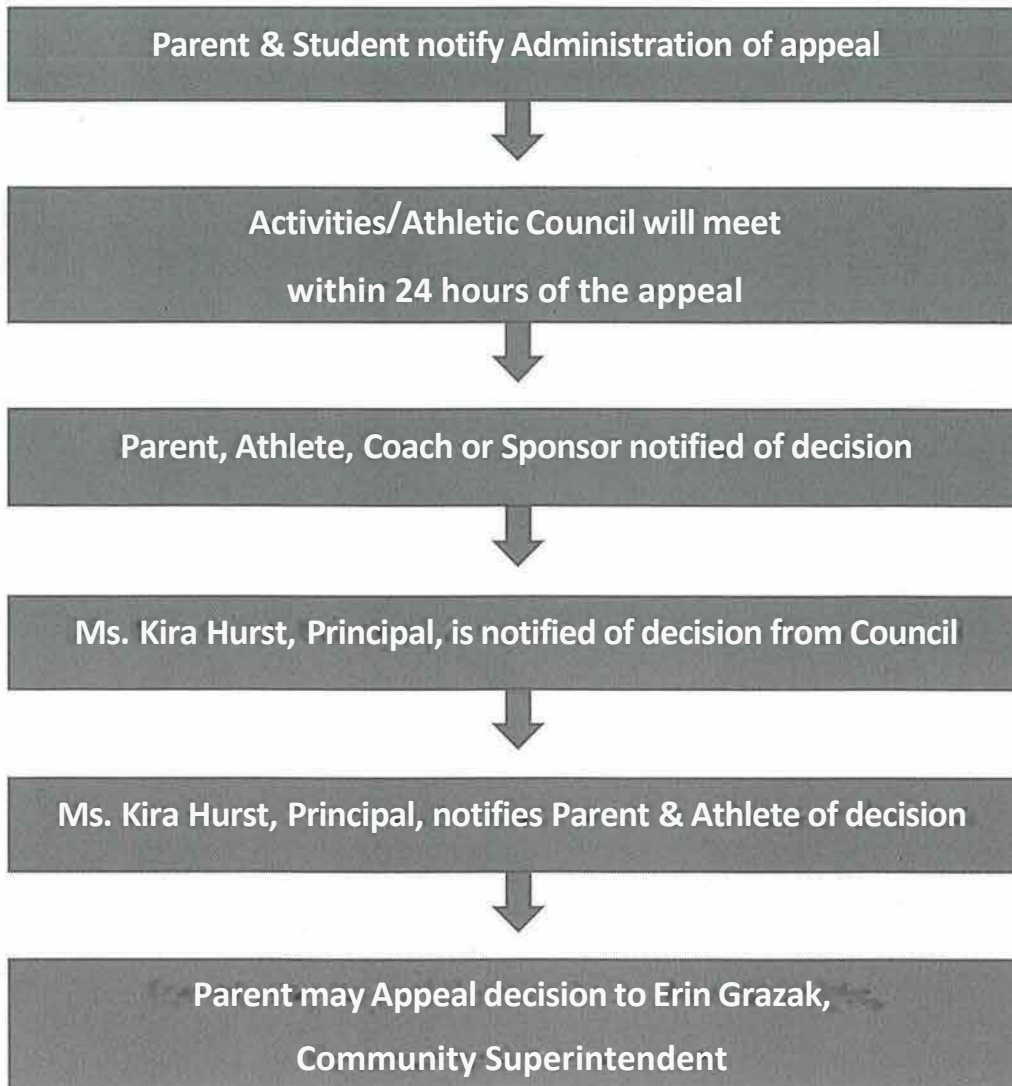
In short, do not have a false sense of security about your rights to freedom of speech. Understand that freedom of speech is not unlimited. The online social network sites are not a place where you can say and do whatever you want without repercussions. The information you post on a social network site is considered public information. Think about who you represent; yourself, your family, your teammates and coaches and your school. Like it or not, people are going to associate everything you post with you and what you represent. Protect yourself by maintaining a self-image of which you can be proud of for years to come.

By signing this social media contract, you are stating that you will follow the rules indicated above and you understand that disciplinary actions may be imposed for failure to comply with those rules.

Kinnick High School Chain of Command for Activities/Athletic Infractions



Kinnick High School Activities/Athletic Appeals Process



Kinnick High School Chain of Command

Parents and Community Members



Coaches / Sponsors



Ms. Kira Hurst, Principal

243 - 7392



Ms. Erin Grazak,
Community Superintendent

225-3940



Dr. Jacqueline Ferguson,
District Superintendent

Unit 5072, APO AP 96328

225-3940 or 0425-52-2511 Ext: 3940



Ms. Lois Rapp, Pacific Area Director

Unit 35007, APO AP 96327-5007

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At dial tone dial: 644-5878

